

Class of 2021  
Chris Butto  
Mary Hobart  
Catherine Stuart, *Rector's Warden*

Class of 2022  
Cheryl Ames, *Secretary*  
Steve Drabkowski  
Cathy Hetznecker

Class of 2023  
Paul Joslin  
Rich Kirk  
Andrew Coonradt, *Accounting Warden*

**Regular Meeting of the Vestry**  
THE NEVIL MEMORIAL CHURCH OF ST. GEORGE, ARDMORE, PA  
**Tuesday, March 3, 2020**

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**Present:** Cheryl Ames, Chris Butto, Andrew Coonradt, Fr. Joel Daniels, Steve Drabkowski, Cathy Hetznecker, Mary Hobart, Paul Joslin, Rich Kirk, Catherine Stuart

**EVENING PRAYER** 7:00 pm

**CAPITAL CAMPAIGN FEASIBILITY STUDY** 7:15 pm

- Discussed report
- Vestry Agreed to Initiate Capital Campaign
- Catherine Stuart made a motion to accept initiation of capital campaign
- Paul Joslin second
- Motion approved unanimously
- Committee to bring recommendation to next vestry on length of campaign

**REVIEW OF FEBRUARY MINUTES** 7:48 pm

- Paul Joslin made a motion to accept February minutes
- Cathy Hetznecker second
- Motion approved unanimously

**RECTOR'S REPORT** 7:50 pm

- Ark Board nomination: Susan LaBrake
  - Fr Joel made motion to nominate Susan
  - Andrew Coonradt second
  - Motion approved unanimously
- April vestry meeting: March 31

**RECTOR'S WARDEN'S REPORT** 7:51 pm

- Vestry dues
  - Catherine Stuart reminded everyone to submit dues
- Report of the Audit Committee
  - Money from endowment to be used for buildings and grounds as stated within the terms
  - Catherine Stuart moved to nominate the audit
  - Catherine Hetznecker second
  - Motion approved unanimously
  - Janet Reddin agreed to re-audit next year and train another participant

**ACCOUNTING WARDEN'S REPORT**

7:57 pm

- Financial reports
  - Review of January budgets, no unusual spends
  - Mary Hobart moved to accept financial report
  - Steve Drabkowski second
  - Motion approved unanimously
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- Restricted funds
  - There are numerous restricted funds, some not utilized in several years.
  - Fr Joel and Andrew Coonradt to discuss and consolidate fund groups. Proposal to be presented next month.

**STEWARDSHIP**

8:13 pm

- Nothing to report this month

**BUILDINGS AND GROUNDS**

8:13 pm

- Report submitted electronically
  - Quote for stained glass windows will be held

**SOCIAL, OUTREACH, CALENDAR, AND COMMUNICATIONS**

8:16 pm

- Report submitted electronically
- Donated to career wardrobe all remaining swap items
- Shrove Tuesday was well attended
- Lentin supper went very well, will continue next week
- Advertise Quizzo to clarify who to notify
- Event Rental committee met to discuss rental of Jerusalem Hall, more to come as recommendations are decided

**SHEEP CONCERNS**

8:34 pm

**AFFIRMATIONS**

8:41 pm

- Shrove Tuesday - Sarah & David Farnsworth
- Rob McGarvey - Capital Campaign

**ADJOURNMENT**

9:00 pm

- Mary Hobart moved to adjourn
- Catherine Stuart second
- Motion approved unanimously

# Buildings and Grounds Report

3/2/20 Vestry meeting

1. Terra Electric to schedule to put heaters in women's room
2. Gus finished sealing above window over the Ark awning.
3. Gus has scheduled work on lower Ark window repairs
4. The Ark is looking into removing the wooden Ark structure in their main room in order to maximize their space. There are sprinkler system pipes under that structure which will need to be removed. I am going to have Cintas look at it and advise.
5. There are 3 blocks of sidewalk by the area where parents park to drop off kids at the Ark which should be replaced. They are buckling and pose a trip hazard. I have contacted a couple of concrete vendors to look at it.
6. The Ark has inquired about having that large tree in their playground either cut back or removed altogether. A dead branch blew onto a parent's car and dented the hood. It is not a liability on us or the Ark since it was through an "act of God," but at the very least any dead wood should be cut out of the tree to prevent any branches from falling on someone. I have a call into ProMark to get some pricing and options.
7. David Farnsworth pointed out a few items needing attention in the kitchen. First, he would like to see a workday where we can finish up some unfinished items (including labeling cabinets, touching up paint, cleaning the doors, etc.). I am going to have Sheehan Plumbing look at the hot water heater for the double sink as well as to see about having the sink by the dishwasher connected to the booster which heats the dishwasher water itself.

8. When it comes time to have the signs worked on, we need to consult with Sarah Farnsworth and have her move certain plants or let us know what can go.
9. Sheehan should have quotes for work needed on the steam and water pipes in the rectory and church
10. Items to note regarding the stained-glass window proposed project: I have been keeping in touch with The Willet Hauser rep. Technically, we are outside of the window for his original proposal, but he is fairly confident that he might be able to still honor the original costs despite the increase they had this year. He also indicated that the start date would be roughly 5 months from the time we sign the contract.